

TERMS OF REFERENCE

POSITION: Consultant, Rehabilitation Minimum Standards

LOCATION: Geneva, Switzerland.

CONTEXT:

In June 2015, the EMT Rehabilitation Working Group initiated a process of research and consultation aimed at developing of a set standards and recommendations for medical teams responding to sudden onset disasters and other emergencies.

The standards cover team composition, equipment and consumables, field hospital accessibility and physical space, considerations for patient management, information management and research.

The publication and application of the minimal technical standards and recommendations for rehabilitation has implications for EMTs of all Types (1, 2 and 3), as well as for specialised care teams for rehabilitation and other areas of medical care. Further, the standards have the potential to affect the way that EMTs and specialised care teams are mentored and guided through the EMT classification pathway and verified, coordinated, tasked and monitored in an emergency.

Although much work has already been done, a number of activities and deliverables need to be finalized. These include:

- the provision of oversight of the development of minimum technical standards for specialized care teams for spinal cord injury, burns and orthoplastics;
- the development of standard operating procedures for rehabilitation advisors in EMT coordination cells;
- the development of a rehabilitation training component to be included in national EMT development and coordination training programs and simulations; and
- the development of instructional materials for the construction of accessible EMT field hospitals.

A consultant will be recruited to carry the above projects to completion, working with relevant stakeholders and WHO departments.

PURPOSE OF THE POSITION:

The incumbent will support the development of rehabilitation technical standards in the context of the WHO emergency medical team (EMT) initiative.

DESCRIPTION OF DUTIES:

- Ensure timely translation (French, Spanish, Chinese, Russian, German and Arabic), printing and launch of the *Emergency Medical Teams Minimum Technical Standards and Recommendations for Rehabilitation* including a Human interest story to accompany announcement of standards publication in relevant websites and emails in December 2016.
- Provide oversight and technical input in the development of minimum standards for specialist care teams for spinal cord injury, burns and orthoplastics, in collaboration with relevant partners.

- Collaborate with relevant stakeholders to develop standard operating procedures (SOPs) for rehabilitation advisors in EMT coordination. The SOPs will serve as a guide for rehabilitation advisors in EMT coordination to assist with tasking, planning, and coordinating services relevant to rehabilitation in situations characterised by mass-trauma. The SOPs would detail specific considerations and processes that should be undertaken, such as what information should be integrated into rapid assessments, key stakeholders for collaboration, and information collection and management. The SOPs would also include templates for rapid assessment, referral pathways and injury data compilation.
- Collaborate with relevant stakeholders to develop a rehabilitation component to be incorporated into national EMT coordination training programs and simulations. Training would be used to sensitize member states to rehabilitation in the context of emergencies and what its coordination entails. The training component would include the compilation of data to demonstrate the type and scope of rehabilitation needs in emergencies, case studies and information on operationalization of rehabilitation coordination in emergency response.
- Develop instructional materials for construction of accessible EMT field hospitals. The dimensions for accessible latrines and recommendations for accessible EMT field hospitals are provided in the *Minimum technical standards and recommendations for rehabilitation*, however further details of how to implement the recommendations is necessary to increase their uptake.

DELIVERABLE:

In addition to the above:

- Development of a standard operating procedures for rehabilitation advisors in EMT coordination cells
- Development of a rehabilitation component to be incorporated into national EMT coordination training programs and simulation exercises
- Development of instructional materials for the construction of accessible EMT field hospitals.

REQUIRED QUALIFICATIONS

EDUCATION:

Essential: University degree in a rehabilitation science (occupational therapy, physiotherapy, or similar).

Desirable: An advanced degree in any of the above. Clinical training in the rehabilitation of trauma injury.

EXPERIENCE:

Essential: Eight years of experience relevant to the position, inclusive of at least two years clinical rehabilitation experience. Experience working with international partners, writing technical documents and project management.

Desirable: Experience working with emergency medical teams.

LANGUAGES: Excellent knowledge of English essential.

CONTRACTUAL START AND END DATE: September 2016 – March 2016

TOTAL PRODUCTIVE DAYS TO BE REACHED WITHIN PERIOD: 120

MONTHLY RATE: This consultancy is being offered at the P3 level.

TO APPLY: Please send a CV (two pages max) and cover letter (one page max) outlining your experience and suitability for this position. Send via email to emteams@who.int no later than **noon Thursday 4 August**, Central European Time. Applications longer than three pages will not be considered.