

# ISPRM COMMITTEE OPERATIONAL GUIDELINES - CLINICAL SCIENCES AND RESEARCH COMMITTEE

2 November 2018

## 1. Name

Clinical Sciences and Research Committee

## 2. Purpose

To improve the quality of research in Physical and Rehabilitation Medicine (PRM), enhance our understanding of disability issues, and inform disability policy.

## 3. Goals

- a. To collect information about research in PRM using specific surveys
- b. To stimulate research activity around the world
- c. To create special interest subgroups in research
- d. To promote the use of methodologies that improve the quality of research
- e. To define a common set of assessment tools and outcome measures
- f. To promote policies that facilitate funding of research in PRM
- g. To foster the development of an interdisciplinary approach to research
- h. To facilitate collaboration among research centres interested in PRM
- i. To facilitate access to information about active research projects in PRM
- j. To implement the recommendations of the World Report on Disability related to research in PRM
- k. To contribute to the goals of the 'WHO global disability action plan 2014–2021: Better health for all people with disability' through the conduct of research
- l. To promote the medical specialty of PRM through research in order to be able to better address the needs of persons with disabilities.

## 4. Membership

- a. **Number:** Chair, Vice Chair, and an unlimited number of additional members.
- b. **Mechanism of selection:** Chair to be recommended by the President and approved by the Executive Committee (EC). New members are proposed by the Committee Chair and approved by the EC; the Vice Chair is appointed within the Committee.
- c. **Eligibility:** ISPRM members in good standing who have demonstrated a special interest and dedication to research and have experience in the conduct of high quality rehabilitation research.
- d. **Terms of Appointment:** The term of the committee members is two years with no limit on the number of additional terms. It is expected that each Committee member takes part in the Committee for at least 2 terms.

## 5. Organizational structure

The committee will have a Chair, a Vice Chair and committee members working together to accomplish its work.

**ISPRM President's Cabinet (PC) Liaison.** This representative from the President's Cabinet liaises with the Committee and PC, thereby facilitating bilateral communication and decision-making.

## 6. Reporting mechanism

The committee will submit its proposals to the President's Council at least 60 days before the date of their expected approval.

## **7. Required resources**

- a.** Central Office to support and coordinate the proposals of the committee with their distribution to the President's Cabinet, Executive Committee, and Assembly of Delegates as required
- b.** Access to the ISPRM website in order to facilitate the dissemination of information to researchers around the world
- c.** Support the Congress Scientific Committee to include topics on the rigorous conduct of research in PRM.

## **8. Procedures**

- a.** Periodic presentation of an Action Plan with appropriate timelines.
- b.** Regular and frequent communication with the members of the committee.
- c.** Communications with researchers in PRM around the world.
- d.** Submission of an annual report to the Executive Committee and/or Assembly of Delegates.